

Rights and Duties of Nova SBE Students

(In accordance with the provisions of the Code of Ethics of Universidade Nova de Lisboa)

Student Rights

All students enrolled in any study cycle or institutionally recognized activity are entitled to the following rights, among others:

- a) To benefit from quality education based on human learning at the highest level in its ethical, cultural, social, scientific, artistic, technical and professional dimensions;
- b) To have timely access to all relevant information necessary for their academic success, namely from the academic directors, as well as the Academic Services, Social Support Services and other relevant bodies and services;
- c) To be informed about the study plans, objectives and syllabi of the curricular units they will attend;
- d) To be informed by the faculty responsible for the course about the assessment methodologies, tools, criteria and deadlines adopted;
- e) To be informed about the attendance policy and the materials allowed during the assessment of each curricular unit;
- f) To have the right to participate in University bodies through their elected or appointed representatives;
- g) To have their academic performance assessed in an objective, fair and transparent terms;
- h) To be guaranteed the availability of faculty members and/or academic supervisors to discuss doubts or issues related to their academic work;
- i) To have access, in accordance with regulations, to all support services and available resources – such as bibliographic, IT, laboratory, or others — necessary for the development of their academic projects;
- j) To be treated with respect and correctness, without any form of discrimination by all members of the academic community;
- k) To have the confidentiality of personal or family-related information protected;
- l) To benefit from facilities and conditions that support sports practice at the University;
- m) To have their rights as students with disabilities or special needs ensured;
- n) To have the rights of students enrolled under special attendance regimes safeguarded, in accordance with regulations;
- o) To enjoy an appropriate working environment based on respect and mutual trust among peers and faculty, benefiting from treatment based on the principles of fairness, justice and equal opportunities.

Student Duties

In addition to their duties as members of the academic community and those imposed by general law, the University statutes and other regulations, students have the following duties:

- a) Attend classes or other scheduled academic sessions included in the study plan regularly, punctually, and with discipline;
- b) Respect and treat with courtesy and integrity all faculty members, researchers, staff, fellow students, and other members of the academic community;
- c) Comply with the institution's operational and safety rules, and respect the property of the University and of all members of the academic community;
- d) Preserve the facilities, equipment, and other teaching, research, social, or leisure spaces of the institution;
- e) Contribute to the harmony of coexistence and the full integration of all colleagues in the academic community, in a climate of freedom and mutual respect, renouncing any act of discrimination, intimidation, humiliation or harassment;
- f) Refrain from actions or incidents that by their nature may disrupt classes or other normal academic activities;
- g) Be aware of the rules outlined in the academic and disciplinary regulations;
- h) Comply with the objectives, methodologies and knowledge assessment procedures adopted in the respective teaching projects;
- i) Participate normally in the university bodies to which they are elected or appointed;
- j) Actively participate in filling out surveys related to teaching/learning perceptions as part of the Internal Quality Assurance System.